



Request for Academic Records

PARENTS Please complete this section before giving the form to the head of your son's current school.

Student's Name _____ Date _____

Current School _____ Current Grade _____

Parent's Signature _____

SCHOOL HEAD The above student has applied for admission to The Heights School. We would appreciate your supplying the information requested below. All information will remain confidential. The forms of students not admitted to The Heights School will be destroyed. Signatures are required at top and bottom of this form or the application is incomplete.

I. ATTENDANCE	Current Year (TO DATE)	Prior Year
Days Absent	_____	_____

Days Tardy	_____	_____
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II. GRADES (A, B, C ...)	Current Year (TO DATE)	Prior Year
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English	_____	_____
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Math	_____	_____
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Social Studies	_____	_____
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Science	_____	_____
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III. ACADEMIC STANDING

1. How many boys are in the candidate's current grade in your school? _____

2. In which quarter of these boys does the candidate rank? (CIRCLE ONE)

TOP QUARTER SECOND QUARTER THIRD QUARTER BOTTOM QUARTER

IV. STANDARDIZED TEST SCORES

Please enclose a copy of the most recent standardized test results.

Person completing form _____ Date _____

Position _____

Please return to: Director of Admission ■ The Heights School ■ 10400 Seven Locks Road ■ Potomac, Maryland 20854



Application for Admission

The Heights School
10400 Seven Locks Road ■ Potomac, Maryland 20854
301.765.2093 ■ F: 301.365.4303 ■ admissions@heights.edu ■ www.heights.edu

1. Name of student _____ Social Security No. _____
LAST FIRST MIDDLE

2. Address _____
STREET CITY STATE ZIP CODE

3. Telephone _____
HOME FATHER WORK MOTHER WORK

Cell phone _____
FATHER CELL MOTHER CELL

4. E-mail address _____

5. Applying for entrance in school year beginning September 20 _____ Grade (CIRCLE ONE) **3 4 5 6 7 8 9 10 11 12**

6. Place of birth _____ Date of birth _____
MONTH DAY YEAR

7. Does the applicant have any brothers? If yes, please give names and ages.

8. Does the applicant have any sisters? If yes, please give names and ages.

9. School attended currently _____
NAME TELEPHONE

10. Estimated grade average in current school year (A, B, C,...) _____ Current math course _____
ENGLISH MATH

11. Previous schools attended (PLEASE LIST NAMES AND YEARS OF ATTENDANCE)

12. Applicant's religious affiliation _____
RELIGION PARISH OR COMMUNITY

13. Father's Name _____
LAST FIRST MIDDLE

14. Mother's Name _____
LAST FIRST MIDDLE

15. Father's education (PLEASE LIST NAMES OF SCHOOLS, YEARS COMPLETED, AND DEGREES OR DIPLOMA RECEIVED)

16. Father's present professional position and place of employment



Application for Admission

17. Mother's education (PLEASE LIST NAMES OF SCHOOLS, YEARS COMPLETED, AND DEGREES OR DIPLOMA RECEIVED)

18. Mother's present professional position and place of employment

19. Please indicate applicant's:

■ Sports Preferences

■ Special Interests/Hobbies

■ Awards/Honors

20. How have you heard about The Heights School?

21. Please list the names of any Heights families you know.

22. Are there any family, health or learning difficulties of which the school should be made aware?

ATTACH FURTHER INFORMATION TO APPLICATION IF NECESSARY

23. Do you request financial aid information? (PLEASE CIRCLE) YES NO

24. Signature of Parents

FATHER DATE

MOTHER DATE

**Please return the application with the \$50.00 non-refundable application fee to:
Director of Admission ■ The Heights School ■ 10400 Seven Locks Road ■ Potomac, Maryland 20854**

The family of each applicant bears responsibility for completing the application process. Please telephone the admission office to ensure that The Heights has received all application materials and to schedule a day-long school visit and family interview. Please note that only those families that complete the application process will receive an admission decision from The Heights School. Also, for students applying to transfer from another high school, The Heights requires a stamped official transcript as well as the "Request for Academic Records" form.

Application Deadline: January 16, 2007.



Application Recommendation

PARENTS Please complete this section before giving the form, together with a stamped envelope, to someone at your son's school who knows him well.

Student's Name _____ Date _____

Current School _____ Current Grade _____

Parent's Signature _____

TEACHER OR SCHOOL HEAD

The above student has applied for admission to The Heights School. We would appreciate your supplying the information requested below. All information will remain confidential. The forms of students not admitted to The Heights School will be destroyed.

Your Name _____

Telephone _____ E-mail _____

For how many years have you known the candidate? _____ What has been your relationship to him? _____

For the following items, please mark on the dotted line the response which best pertains; you may adjust the mark to indicate gradations in your evaluation. Please feel free to make comments when necessary.

- Consideration for others

 VERY THOUGHTFUL USUALLY CONSIDERATE INCONSIDERATE UNKIND
- Social relationship with peers

 HEALTHY RELATIONSHIPS OCCASIONAL MINOR PROBLEMS RELATES POORLY
- Relationship with those in authority

 RESPONSIVE AVOIDS CONTACT OVER-REACTIVE AGGRESSION
- Leadership abilities

 EXCELLENT GOOD AVERAGE POOR
- Emotional maturity

 VERY MATURE AVERAGE SOMEWHAT IMMATURE VERY IMMATURE
- Self-confidence

 HEALTHY SELF-IMAGE NEEDS SUPPORT APPEARS OVERLY CONFIDENT POOR SELF-IMAGE
- Sense of humor

 HIGHLY DEVELOPED GOOD POORLY DEVELOPED
- Integrity

 TRUSTWORTHY USUALLY TRUSTWORTHY NOT TRUSTWORTHY
- Sense of responsibility

 RESPONSIBLE USUALLY RESPONSIBLE SOMETIMES RESPONSIBLE IRRESPONSIBLE
- Extracurricular participation

 ENTHUSIASTIC FREQUENT OCCASIONAL RARE

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Application Recommendation

11. Study habits	----- WELL-DEVELOPED	----- USUALLY SELF-DISCIPLINED	----- LACKS DISCIPLINE	
12. Organization of time and work	----- WELL-ORGANIZED	----- GENERALLY ORGANIZED	----- USUALLY DISORGANIZED	
13. Self-motivation	----- HIGHLY MOTIVATED	----- USUALLY MOTIVATED	----- NEEDS ENCOURAGEMENT	----- RARELY MOTIVATED
14. Intellectual curiosity	----- EAGER TO LEARN	----- USUALLY INTERESTED	----- USUALLY INDIFFERENT	----- OFTEN APATHETIC
15. Attention span	----- SUSTAINS CONCENTRATION	----- GENERALLY ATTENTIVE	----- OFTEN DISTRACTED	
16. Ability to follow directions	----- EXCELLENT	----- GOOD	----- FAIR	----- POOR
17. Ability to work in a group	----- EXCELLENT	----- GOOD	----- FAIR	----- POOR
18. Ability to work independently	----- EXCELLENT	----- GOOD	----- FAIR	----- POOR
19. Perseverance	----- FOLLOWS THROUGH TO COMPLETION	----- USUALLY PERSEVERES	----- GIVES UP EASILY	
20. Cheerfulness	----- CHEERFUL	----- GENERALLY OPTIMISTIC	----- OFTEN PESSIMISTIC OR CYNICAL	

Do you know of any family, health, or learning difficulties of which The Heights School should be aware?

In what areas does this student most need to improve?

We would appreciate any other observations or information which you think would be helpful in considering this candidate for admission.

Signature _____

Date _____